

## Specific Terms and Conditions Event Participation INTERTRAFFIC ISTANBUL 2022

These Specific Terms and Conditions for Event Participation (the Specific Event Terms) apply to participation in Intertraffic Istanbul 2022 (the Event). In addition to these Specific Event Terms, the General Terms and Conditions of Event Participation (the General Event Terms) also apply. Terms in these Specific Event Terms with a capital letter have the same definition given to them in the General Event Terms.

### 1. Organisation

The Event is organized by RAI Amsterdam B.V. in cooperation with Informa Turkey.

The mailing address is:

RAI Amsterdam

Project Team Intertraffic Istanbul 2022

P.O. Box 77777

1070 MS Amsterdam

The Netherlands

T: +31 (0)20 549 12 12;

@: [intertraffic@rai.nl](mailto:intertraffic@rai.nl); W: [www.intertraffic.com](http://www.intertraffic.com)

### 2. Venue and dates

The Event will be held in the Istanbul Expo Centre, in Turkey from Wednesday 25<sup>th</sup> of May to Friday the 27<sup>th</sup> of May 2022.

### 3. Opening hours

The Event will be open to visitors on Wednesday and Thursday from 10.00h to 18.00h and Friday from 10.00h to 17.00h. For exhibitors, the building will be accessible from two hours before the opening until two hours after the closing of the exhibition.

### 4. Construction and dismantling

The Istanbul Expo Centre will be open for stand construction and preparation on Monday 23<sup>th</sup> of May from 07.00h to Wednesday 25<sup>th</sup> of May, 10.00h. The exhibits may be removed and the stands dismantled and taken away on Friday the 27<sup>th</sup> of May from 17.00h to Saturday 28<sup>th</sup> of May, 17.00h.

### 5. Event programme

Products and services are only authorised for display at the Event if, in the opinion of RAI/INFORMA, they conform to the scope of the Event. Authorisation is at the full discretion of RAI/INFORMA, or any committee designated by RAI/INFORMA.

### 6. Participants

Participants may be manufacturers, representatives, importers, wholesalers, exporters, publishing companies and other service providers, as long as they are economically active in the field of traffic management, parking, smart mobility, safety and infrastructure. Authorisation is at the full discretion of RAI/INFORMA, who may refuse Participants without incurring any liability.

### 7. Demonstrations

Special activities at stands, such as product presentations, performances and shows, may only take place if written permission is granted by RAI/INFORMA. Please note that permission must be requested in writing at the latest 30 days before the beginning of the construction period. This permission is subject to various conditions, including that the activity must be situated in such a way that interested visitors do not block the corridor.

### 8. Participation package

A registration fee of € 495,- is charged per application. The registration fee is non-refundable. This registration fee includes:

- Name on participants list in the exhibition catalogue
- Name on participants list website of (at [www.intertraffic.com/istanbul](http://www.intertraffic.com/istanbul))
- Company page ("MyPage") for brief company presentation at [www.intertraffic.com/istanbul](http://www.intertraffic.com/istanbul)
- Access to the Exhibitor Portal and Web Shop and ability to use several offers from preferred suppliers
- Exhibitor badges (based on the size of the stand)
- One license for the lead generation tool during Intertraffic Istanbul 2022

For each additional party that exhibits within the space rented by a main Participant, a registration fee of € 495,- will be charged to the main Participant. This 'co exhibitor' will receive the same package as the main participant (see mentioned above). Please fill in an additional registration form per co-exhibitor.

### 9. Costs of Stand Space

The rental price per square metre of floor space is € 255,- excluding stand construction. Participants which apply before the 1<sup>st</sup> of January 2022, will receive an early bird rate of € 245,-.

#### 10. Stand construction

The mentioned rental fee per square metre of floor space excludes the cost of shell scheme stand construction. Participants who do not wish to use shell scheme stand construction must ensure that their stand has, at least, self-supporting side and rear walls, company name and stand number indication, carpet tiles and (Led)lighting. Participants constructing anything higher or lower than 2.50 metres will have to finish off their stand accordingly, including adjacent stands where applicable. All participants who do not use a shell scheme stand are required to send their stand design to the Organizers (RAI/INFORMA) for approval. More information regarding stand construction is included in the Accommodation Rules. Participants may hire a shell scheme stand from the organisers.

- partition walls (white), with a height of 250 cm;
- carpet tiles
- fascia board (white) with company name and stand number
- 1 table
- 3 chairs
- 1 counter and stool
- 1 lockable storage of 1 m2
- 2 spotlights per 12 m2
- 1 220-volt socket
- 1 electricity connection (day-time power) and consumption for standard 220-volt socket and standard spotlights

The price for basic stand construction is € 85.00 per m2 excluding VAT and stand rental.

#### 11. Terms of Payment

Contrary to article 7.2 of the Standard Terms and Conditions of Event Participation, the Participation Costs including the Application Fee will be invoiced in one instalment prior to the Event. The instalment will be charged after the Participation Agreement has become effective.

If the Application Form is submitted to RAI 60 days or more prior to the first build-up day of the Event, the Participant will pay this invoice within 21 days of the date of the invoice. If the Application Form is submitted to RAI less than 60 days before the first build-up day of the Event, the Participant will pay the invoice within 21 days of the date of the invoice but latest 4 days before the first build-up day of the relevant Event.

For the purpose of calculating the Stand Hire charge, part of a square metre will be treated as a full square metre.

All costs mentioned are excluding VAT.

#### 12. Cancellations

No application may be cancelled or altered unilaterally by the Participant. The Organizer may grant request to cancel or alter an application subject, among other things, to the condition that the Participant concerned pays a cancellation fee. This fee amounts, at least, to:

- upon cancellation more than 365 days before the first Event build-up day: 15% of the Participation Costs;
- upon cancellation in the period from 365 to 183 days before the first Event build-up day: 50% of the Participation Costs;
- upon cancellation in the period from 182 to 63 days before the first Event build-up day: 75% of the Participation Costs;
- upon cancellation in the period from 62 to 32 days before the first Event build-up day: 100% of the Participation Costs;
- upon cancellation in the period up to and including 31 days before the first Event build-up day: 120% of the Participation Costs.

#### 13. Promotion/Sponsoring

To set their company in the spotlight before, during and after the Event, RAI offers participants several Media Solutions. A few examples:

- Online advertising;
- Advertisements in the exhibition catalogue, map and coupon booklet;
- Advertising in- and around the Convention Centre;
- Video & Narrowcasting.

For more information please contact the Organisation at T: +31 (0)20 549 12 12, E: [info@intertraffic.com](mailto:info@intertraffic.com)

#### 14. Permits

Participants using stands with multiple stories, a gallery and/or podia (> 60 cm) must request a permit at the latest eight weeks before the beginning of construction. The application forms for these permits can be found in RAI's Web Shop. Participants receive login codes for the Web Shop in due course. In case of questions, please contact RAI's Intertraffic Sales Department T. +31 (0)20 549 20 20 or E: [info@intertraffic.com](mailto:info@intertraffic.com)

If building with extra stories, Participants will also be charged 50% of the hire of stand space per square metre.

#### 15. VAT Regulations

Due to VAT rules regarding the place of supply of services, whereby RAI needs to invoice Turkish VAT on stand rental and stand construction, Participants must enter their full VAT number on the Registration Form or enclose a statement from the tax authorities that qualifies them as a taxable person. This rule only applies to all Participants.